



# Get ready to

## Work Hard. Have Fun. Make History

## **COLUMN A**

Candidate Online Application Process Step 1: Go to → <u>https://www.amazondelivers.jobs/</u> Select Location to explore jobs Step 2: Click on Job Title/Location Step 3: Click APPLY NOW Step 4: Click Preview steps for a preview summary Step 5: Click Start Application Step 6: Never applied?

Click Register here and follow steps on COLUMN B

OR

Step 7: Already have a account OR Previous applicant sign in with personal email, password and Pin, then follow steps on **COLUMN C** Need help with password? Click Forgot password. **Having trouble?** Go to http://www.amazondelivers.jobs/contactus

## COLUMN B

- A: Click Sign in / Create Account
- B: Enter name, email address, phone number,
- time zone, and a personal pin.
- C: Verify email address
- The system will email a verification code to email address. This is a random code, different from your personal pin.
- D: Verify phone number
- The system will send a verification code via text message. This is a random code, different from your personal pin.

#### **Application tips:**

- Time Zone: Eastern Standard Time America / New York.
- National ID (SSN with NO dashes)
- Do your best with the assessment! A low score will make you ineligible for 90 days.

## **COLUMN C**

Lets get started with the application!

Step 1: Assessment / Virtual Job training
Step 2: Shift Selection
NOTE: NO SHIFTS = NOT CURRENTLY HIRING
Step 3: Accept Contingent Offer
Step 4: Background Check Information
select Fair Credit Reporting Act Disclosure
Step: 5 Background check consent

Fill out the Non-Fair Credit Report Act Disclosure by providing two e-signatures and then clicking Next

- Step 6: Personal Information
- Step 5: New Hire Event Scheduling selection
- Step 6: Review and Submit
- Step 8: Self Identification
- Step 10: Work Opportunity Tax Credit Questionnaire – Submit & DONE
- Application complete!
- If you exit application before completing, sign back in, click menu, home page, and click on Jobs I've applied and then complete your application to continue.

#### **IMPORTANT:**

- Check your personal email for emails regarding your Drug test and Background check.
- Once Drug test and Background check are clear, and your shift is still avilabe you will get an email from MyDocs and Knet.
- Your Knet videos and MyDocs paperwork MUST be completed prior to Day1.
- Please remember to bring a valid Photo ID with you on your first day.

#### **Hiring FAQ for Amazon**

#### 1. How do I apply?

You can see all of Amazon's open Warehouse, Shopper, Air, and Driver positions on <u>https://www.amazondelivers.jobs/</u>.

**Note**: If you don't see a job posting for a particular location, it means that all of the roles have been filled.

#### 2. Where is Amazon hiring locally?

DET2 Shelby Twp, MI	GRR1 Caledonia, MI
DDT6 Pontiac, MI	HGR1 Caledonia, MI
DGR3 Sterling Heights, MI	DGR6 Grand Rapids, MI
DDT1 Hazel Park, MI	DGR1 Walker, MI
WMI1 Saginaw, MI	DDT4 Lansing, MI
DTW1 Romulus, MI	WFM120 West Bloomfield Twp, MI
DDT2 Romulus, MI	WFM330 Rochester Hills, MI
DDT3 Wixom, MI	WFM641 Birmingham, MI
DTW5 Brownstown, MI	DIN3 South Bend, IN
HDT2 Plymouth, MI	DIN6 Fort Wayne, IN
DET1 Livonia, MI	PCW1 Rossford, OH

#### 3. Is Amazon hiring?

If you don't see jobs near you, sign up for mobile alerts by texting **AMAZON** to **77088**. If you're only interested in driver roles, text **DRIVENOW** to **77088**. You can also sign up for email alerts at <u>amazon.com/tc</u>. Text "STOP" to opt-out.

4. Will this position be a full-time (Blue Badge) or a Seasonal position? If SEASONAL your role can last up to 11 months based on business need. If the business has opportunities to convert to full time (blue badge) site leadership will notify you on how to apply.

#### 5. Does Amazon offer benefits for hourly workers?

Amazon's benefits can vary by location, the number of regularly scheduled hours you work, length of employment, and job status such as part-time, seasonal, or temporary employment. For more details please visit https://www.amazondelivers.jobs/about/benefits/

6. What are the requirements to work at Amazon? You are 18 years or above

You have at least a high school diploma or equivalent You are willing to submit to a pre-employment drug-test

#### 7. Do I need to interview?

Our hiring process for most hourly roles does not include an interview! If you are applying for delivery driver role, you will be required to interview as part of your hiring process.

#### 8. Do I need a resume?

Most hourly jobs at Amazon do not require a resume, including warehouse, driver, and shopper jobs.

#### 9. What happens after I complete the application?

You will need to schedule a new hire event.

#### 10. What is a new hire event?

During the New hire event appointment you will learn about your job, confirm your shift, take your badge photo and perform a oral drug test. In addition you will bring in the proper valid documents to complete Section 2 on I9 See your email for a list of proper I9 documents or visit

https://www.uscis.gov/i-9-central/acceptable-documents

## Note: Per the Federal Guidelines, Amazon cannot accept copies or expired documents

11. How long does it take for a Background Check/Drug Test results to come in? Typically, Amazon can receive a drug test back within a week. The background check can vary depending on how many places one has lived, how many times their name has changed and any blemishes on their record. \*Reminder you cannot attend new hire orientation unless both drug test & background check have been cleared and the results are in the system. Both are outsourced to 3rd parties for your confidentiality. Our staffing team does not have access to your tests/cannot change results

#### 12. What is Amazon pay rate?

\$15 an hour is the Amazon minimum wage—although you can make more based on your location and the shift you choose.

#### 13. Does Amazon offer shift differentials?

Yes, Amazon offer shift differentials. It depends on the shift and the building. Remember- nights/weekends always pay more.

#### 14. Will I be able to transfer to another shift, building or department?

Yes, If you are hired as a SEASONAL associate you can transfer 30 days after you convert to a permanent employee. If Blue badge you can apply for a transfer after 30 days from orientation.

#### Note: transfers being based/available on business need

## 15. Where can I go if I have any issues filling out application or have any questions?

Please go to <u>https://www.amazondelivers.jobs/contactus</u> You can get help by online chat or they can call you and walk you through the steps.

#### 16. Does Amazon support an inclusive workforce?

Amazon has always been, and always will be, committed to diversity and inclusion. For more details please visit https://www.amazondelivers.jobs/about/all-abilities/