



# OAKLAND COUNTY JAIL

## INMATE MAIL PROCEDURES

Beginning May 1st, 2021



A friend or family member has been incarcerated in the Oakland County Jail. How do I send him/her mail?

The Oakland County Sheriff's Office offers three ways to send mail to inmates that are incarcerated. You can send regular US postal mail, legal/business mail, and electronic mail (e-mail). Inmates will be granted access to a tablet on which they can view the mail, documents, and photos you send to them.



### STANDARD US POSTAL MAIL

You can send letters, photos, postcards and greeting cards to the inmate through our mail vendor, Smart Communications. *Please make sure the inmate's name and inmate's number are clearly printed on the envelope or postcard to ensure it will be available for him/her!*

Send all standard US postal mail to the following address:

OAKLAND COUNTY JAIL  
INMATE NAME – INMATE NUMBER  
PO BOX 9103  
SEMINOLE, FL 33775-9103



### LEGAL/BUSINESS MAIL

Attorney correspondence, court documents, bank statements, magazines and newspapers can be sent to the following address:

OAKLAND COUNTY JAIL  
INMATE NAME – INMATE NUMBER  
PO BOX 436017  
PONTIAC, MI 48343



### ELECTRONIC MAIL (E-MAIL)

Instead of spending 75 cents (on average) for US postal mail, you can send up to 30,000 characters (equivalent to 6-7 pages) via a computer or Smartphone through SmartInmate Communications. Simply go to the website [www.smartinmate.com](http://www.smartinmate.com), sign up for an account, and make a minimum deposit of \$5.00 + a one-time \$1.50 set up fee, and you can then send e-mails to your inmate for 50 cents each, and \$1.00 per photo. Every Saturday each week, you can send two e-mails for free.

Upon release from Oakland County Jail, inmates will be able to log into [www.smartinmate.com](http://www.smartinmate.com), enter the inmate number and password, and download a copy of all postal mail, e-mail, photos, and documents for FREE. For assistance or additional information regarding SmartInmate Communications, please call toll-free 888-843-1972. You can also sign up for an account on [www.MailGuardTracker.com](http://www.MailGuardTracker.com) to receive notifications when your mail is received and read by the inmate. If any mail is rejected, you will be notified as to the reasons why.